

MINUTES OF THE FINANCE COMMITTEE MEETING OF  
WESTCHASE DISTRICT

THE STATE OF TEXAS  
COUNTY OF HARRIS

The Finance Committee of the Westchase District (the "District") met in an official session, open to the public, on April 3, 2019 at 12:00 pm in the Conference Room of the Westchase District at 10370 Richmond Ave., Suite 1350, Houston, TX 77042, inside the boundaries of the District, and the roll was called of the duly appointed members of the Committee to-wit:

Donna Flowers  
Andy Lear  
Mark Taylor

Harry Greenblatt  
Philip Schneidau, Chair

and all of the said Directors were present except Directors Schneidau and Taylor, thus constituting a quorum. Also present was Dave Gilkeson, District Staff member.

**I. CALL TO ORDER**

Meeting was called to order at 12:12 pm by Vice Chairman Harry Greenblatt. The committee members were informed that notice of the meeting was posted more than 72 hours in advance at the Harris County Courthouse and within the District and that this meeting is open to the public.

**II. CONSENT AGENDA**

- A. Minutes of the last meeting – December 3, 2018
- B. 1<sup>st</sup> Quarter Investment Report for Westchase District.
- C. 1<sup>st</sup> Quarter Investment Report for Westchase District 380 Program.
- D. Consultant Invoice review.  
Motion by Donna Flowers, seconded by Andy Lear to approve the consent agenda items. Motion passed unanimously.

**III. NEW BUSINESS**

- A & B. 2018 Financial Audit for Westchase District and Westchase District 380 Program.  
Motion by Donna Flowers, seconded by Andy Lear to approve the two audit reports.
- C. Copier Bid Review.  
Motion by Andy Lear, seconded by Donna Flowers to recommend to the board the approval of a 36 month lease for copier services by ABM/Sharp.
- D. Litigation Report.  
The committee reviewed the March Litigation report with no action taken.
- E. The committee went into Executive Session under section 551.071 of the Government Code to get an updated report on contract procedures and receive legal advice from legal counsel.

Meeting adjourned at 1:30 pm.

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Harry Greenblatt, Vice Chair