

WESTCHASE DISTRICT
September 9, 2019
AGENDA

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a meeting of the Board of Directors of the Westchase District will be held on **Monday September 9, 2019 at 12:00 pm.**, at One Westchase Center, First Floor Conference Room #101, 10777 Westheimer, Houston, TX 77042, inside the boundaries of the Westchase District, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

I. CALL TO ORDER

- A. **HEARING OF CITIZENS**--Receive comments from the public.

II. IMPLEMENTING THE DISTRICT'S LONG-RANGE PLAN

- A. Receive a report on annexation.
B. Receive a report on District Fundraising activities in Greenspace program.

III. CONSIDERATION OF CONSENT AGENDA

- A. Minutes: Review and approve minutes of June 10, 2019 board meeting.
B. Investment Report: Review and approve the 2nd Quarter 2019 Investment Report for Westchase District.
C. 380 Fund Report: Review 2nd Quarter Report for 2019 for Westchase District 380 Funds.
D. Directors: Receive report on director attendance; consider declaring vacancies and appointment of directors, if needed, and authorize appropriate action.
E. Appointment: Appoint Chris Ball to position number 8, if necessary.

IV. OTHER BUSINESS

- A. Accept the Resignation of Directors Richard Wall, Kim Peck and Steve Wentz from the Westchase District Community Fund and appoint Keitha Gallien, Kimberly Crow and Jessica Tecson and authorize appropriate staff action.
B. Accept the Resignation of Director Beth Van Winkle from position number 4 and authorize appropriate staff action.
C. Appoint board members: Kyle Brown to Position number 4 and Steve West to Position number 6 and approve a new District Registration Form.
D. Accept Bonds, oaths of office and sworn statements from re-appointed directors: Pamela Culver, position 9; Mark Taylor, position 10; Stacy Hunt, position 11; Philip Schneidau, position 12; David Lee, position 13; Donald Thomas, position 14; Anthony Blunsen position 15; Harry Greenblatt, position 16 and Andrew Lear, position 17 and authorize appropriate staff action.

- E. Review and approve the annual insurance contract (worker's compensation, general commercial liability, property coverage, etc.) and authorize appropriate staff action.
- F. Approve policies for contributions to the Greenspace Program and authorize appropriate staff action
- G. Approve an agreement with Westchase District Community Fund as a fundraising partner in connection with the Greenspace program and authorize appropriate staff action.
- H. Consider and approve a contract with CenterPoint Energy for Westheimer utility relocation and authorize appropriate staff action.
- I. Consider and adopt an updated Title VI program and authorize appropriate staff action.
- J. Review 2020 Budget Timeline.
- K. Receive a report on January 1, 2019 values for Assessment Revenue projection.
- L. Review 2020 draft Budget.
- M. Consider whether to call and hold a Public Hearing to supplement the District's Assessment Roll as provided in the District's Service Plan; determine whether to include in notice of such Hearing a change in the basis of the District's assessments to current year property values as determined by the Harris County Appraisal District and whether to include a proposed change in the rate of assessment; and authorize appropriate staff action.
- N. Appoint Hearing Examiners for the Public Hearing and authorize appropriate staff action.
- O. Receive Progress Reports; and authorize appropriate action.
 - 1. Westchase District Community Fund
 - 2. Westchase District Advisory Board
 - 3. Westchase District 380 Program
 - 4. Westchase District Committees – receive a report on 2020 goals from each committee.
 - a. Beautification
 - b. Finance
 - c. Marketing and Communications
 - d. Mobility
 - e. Planning and Development
 - f. Public Safety

V. EXECUTIVE SESSION

- A. **Executive Session, if Necessary:** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District's attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
- B. **Reconvene in Open Session:** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel

matters; and (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

ADJOURN

Public Hearing is 9am on Thursday, October 24, 2019
Next board meeting is Monday, October 28, 2019

Our Vision:

***The Westchase community is a vibrant living and working community,
with a high-quality downtown.***

The Westchase community is perceived by residents as the safest in the region and has the highest (measured) mobility level in the region. The community is known for having entertainment/recreation amenities, and there are inter-connecting hiking, biking, and pedestrian ways, linking a set of community gathering areas.



A handwritten signature in black ink, appearing to read "D.R. Gilkeson", is written over a horizontal line.

David R. Gilkeson
Vice President, Westchase District