

WESTCHASE DISTRICT
April 12, 2019
AGENDA

**TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT AND TO ALL
OTHER INTERESTED PERSONS:**

Notice is hereby given that a meeting of the Board of Directors of the Westchase District will be held on **Friday, April 12, 2019 at 12:00 pm.**, Westwind Ballroom at Westchase Hilton and Towers Hotel, 9999 Westheimer, Houston, TX 77042, inside the boundaries of the Westchase District, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

I. CALL TO ORDER

- A. **HEARING OF CITIZENS**--Receive comments from the public.

II. IMPLEMENTING THE DISTRICT'S LONG-RANGE PLAN

III. CONSIDERATION OF CONSENT AGENDA

- A. Minutes: Review and approve minutes of February 15, 2019 board meeting.
- B. Investment Report: Review and approve the 1st Quarter 2019 Investment Report for Westchase District.
- C. 380 Fund Report: Review 1st Quarter Report for 2019 for Westchase District 380 Funds.
- D. Directors: Receive report on director attendance; consider declaring vacancies and appointment of directors, if needed, and authorize appropriate action.

IV. OTHER BUSINESS

- A. Review and approve 2018 audit reports from McCall, Gibson, Swedlund and Barfoot for Westchase District and Westchase District 380 Program and authorize filing with the Texas Commission on Environmental Quality.
- B. Receive and accept Hearing Examiners Report from the April 10, 2019 Public Hearing to Amend the assessment roll; adopt an Order Amending the Assessment Roll and Levying assessments; approve an amended District Information Form; and authorize all other appropriate action.
- C. Accept the resignation of Director Philip Schneidau, and declare a vacancy with position number 6 and authorize appropriate action.
- D. Appoint Philip Schneidau to position number 12 and approve a new District Registration Form.
- E. Approve a slate of directors for appointment to new terms; request that the City of Houston appoint such directors to new terms; and authorize appropriate action.
- F. Receive report on the award of a contract for lease of a copier and authorize appropriate action.

- G. Consider and authorize staff to submit a 380 Program funding application to provide the required local match for the Westheimer Streetscapes Project and authorize appropriate staff action.
- H. Consider and enter into an agreement with LAN for condemnation support services and authorize appropriate staff action.
- I. Consider and authorize staff to submit a 380 Program funding application for expenses related to City of Houston eminent domain proceedings and authorize appropriate staff action.
- J. Consider and enter into an agreement for construction phase services related to the construction of Walnut Bend and authorize appropriate staff action.
- K. Consider and approve a proposal with The Goodman Corporation and authorize appropriate staff action.
- L. Consider and enter into a Joint Maintenance Agreement with the Metropolitan Transit Authority of Harris County, TX to allow Westchase District to install and maintain custom bus shelters and authorize appropriate action.
- M. Consider and enter into a Joint Maintenance Agreement with the Metropolitan Transit Authority of Harris County, TX to provide transit related maintenance services and authorize appropriate action.
- N. Consider and approve the 2018 Certifications and Assurances for federal funding and authorize appropriate staff action.
- O. Present and review the findings of the Woodchase Park design and maintenance review effort.
- P. Receive Progress Reports; and authorize appropriate action.
 - 1. Westchase District Community Fund
 - 2. Westchase District Advisory Board
 - 3. Westchase District 380 Program
 - 4. Westchase District Committees
 - a. Beautification
 - b. Finance
 - c. Marketing and Communications – 2019 Corporate Challenge (22nd)
 - d. Mobility
 - e. Planning and Development
 - f. Public Safety

V. EXECUTIVE SESSION

- A. **Executive Session, if Necessary:** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District's attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
- B. **Reconvene in Open Session:** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real

property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

ADJOURN Next board meeting is Monday, June 17, 2019

Our Vision:

***The Westchase community is a vibrant living and working community,
with a high-quality downtown.***

***The Westchase community is perceived by residents as the safest in the region and
has the highest (measured) mobility level in the region. The community is known for
having entertainment/recreation amenities, and there are inter-connecting hiking,
biking, and pedestrian ways, linking a set of community gathering areas.***



A handwritten signature in blue ink, appearing to read 'D.R. Gilkeson', is written over a horizontal line.

David R. Gilkeson
Vice President Westchase District